

SCHENEVUS CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION

Minutes for Regular Meeting of the Board of Education  
Tuesday, March 10, 2020  
6:30 p.m.

Board President, Kelly Gallagher, called the Board of Education meeting to order at 6:32 p.m.

Members present: Kelly Gallagher, Liz Reed, Jay Deitchman. Stacie Haynes arrived at 6:45

Members absent: NONE

Also present: Theresa Carlin, Superintendent  
Nicole Couse, District Clerk  
Greg Beall, District Treasurer

Shana Ritton - SUT Co-President  
Charity Burton - Community Member  
Les Burton - Community Member  
Joan Nason, Community Member  
Marge French, Community Member

Kathleen Walke, Community Member  
Timothy Walke, Community Member  
Pamela Gergich, Community Member  
Betty Foster, Community Member

#### **APPROVE MINUTES**

Upon recommendation of the Superintendent, RESOLVED that the Board of Education approve the February 11, 2020 Board of Education Meeting Minutes

**Motion: Jay Deitchman; second, Liz Reed, vote 3-0**

#### **REPORTS**

Jessica Sobers, from BOCES, reported to the Board on ESSA (Every Student Succeeds Act) identification. Ms. Sobers began her demonstration by seating administrators and members of the Board in a community circle and handing one person a "talking item". She would then ask a question and, in turn, each person would hold that item while speaking. The lesson learned from participating in a community circle is to actively listen; not talk. The demonstration continued with a restorative circle. Members of the Board and community were asked to look at the research to determine which data was most meaningful to them.

Stacie Haynes joined the discussion at 6:45

Greg Beall, District Treasurer, reviewed the transfers he was presenting to the Board for their approval and up-to-date budget information, stating we "are right on budget" to complete the rest of the school year. Mr. Beall stated that there are funds of \$747.00 and \$1.00, remaining in student accounts for classes that have graduated. These funds need to be transferred to another account. Since these funds are usually added to the Student Council account, the Board will approve the transfer at the next meeting.

Theresa Carlin, Superintendent, presented Principal, Kimberly Matthews', report to the Board. During our upcoming Conference Day, staff will be trained on Gender Identity and DASA (Dignity for All Students Act).

A letter regarding 3-8 testing will be sent home as we work to improve our student test participation rates. The State's goal for participation is 95% for all Districts.

Superintendent Carlin discussed the budget process and daily changes. The NYS Budget is due to be released April 1. We will wait for that in order to complete our Budget.

Members of the Worcester and Schenevus Board of Education recently participated in a workshop to discuss format and programs each would like to continue as we move toward the Merger study.

Applications for community members and staff who wish to participate on the Merger Committee are due in the District office by March 22. We will soon launch a new Merger Study website which will be used to provide updated information and progress made to both communities. A community meeting is scheduled for April 27 at Schenevus CSD.

We have received Coronavirus updates, from the NYS Department of Health, with mandates on confirmed case procedures and recommendations on travel-related trips to be canceled or suspended. If people travel to countries on the list of highly populated and infected areas, a two week quarantine is required. If we have any symptomatic cases or confirmed cases, we must report them to the NYS Dept. of Health who will investigate and advise us how to proceed, after a 24 hour close.

Our teachers will be organizing two weeks worth of materials and assignments for students in the event of a long term closure due to the outbreak of Coronavirus. This material will be sent home in individual packets because many households in our district do not have internet access.

During this meeting, the Board will be asked to approve the purchase of one 65 passenger bus and two 7 passenger vans. Purchase of these vehicles is 90% aidable by NYS. Funds from the sale of trade in vehicles is revenue.

Our building security cameras are out of date and not acceptable to the NYS Police. We have three grants of \$35,000. to use for the purchase and installation of new cameras. We will proceed with an upgrade to our interior cameras prior to June 30, 2020. The second investment and installation is planned for after July 1, 2020. We will begin upgrading cameras to the exterior of the building on July 1, 2021. Since the server is housed at BOCES, there will be no cost to the District.

A review of our current Transportation Policy reveals that we need to define (according to NYS requirements) the distance from school that will determine which students, elementary and secondary, will be provided bus transport to and from school. This decision will affect the amount of our state aid and the planning of our scheduled bus runs.

On March 26th at 6:30 p.m. there will be a joint Annexation Merger Forum. This program, hosted by CAP Region BOCES, will give residents from both communities an opportunity to have their questions answered. This event will be advertised in the newspaper.

Spring Break will be from April 6 to April 13.

#### **APPROVE JANUARY 2020 TREASURER'S REPORTS**

Upon recommendation of the Superintendent, RESOLVED that the Board of Education approve the January 2020 Treasurer's Report and the following Budget Transfers:

- \$2,000 From A2250-480 to A2110-480
- \$25,000 From A9060-800 to A2110-121
- \$12,000 From A2110-400 to A1420-400
- \$3,000 From A2810-400 to A1420-400

**Motion: Jay Deitchman; second, Liz Reed, vote 4-0**

#### **REVIEW**

The Board reviewed the Student Accounts for January 2020

The Board reviewed Correspondence to the Board which included:

- Invitation to a workshop on Superintendent Evaluation at SUNY Oneonta, Morris Conference Center on Friday April 17, 2020
- Invitation to the ONC BOCES Annual Dinner at 6:00 p.m. on Wednesday, April 1, 2020, at Otsego Area Occupational Center. The Business Meeting will follow at 6:30 p.m.

**OLD BUSINESS**

NONE

**NEW BUSINESS**

**Business Items:**

On the recommendation of the superintendent, RESOLVED that the Board of Education approve the following:

- 1. Special education program service recommendations from the Committee on Special Education.
- 2. BE IT RESOLVED BY THE BOARD OF EDUCATION AS FOLLOWS:

- 1. The following notice shall be added to the notice of annual meeting and election:

AND NOTICE IS ALSO GIVEN that the following proposition will be submitted for voter approval at such time:

PROPOSITION #\_\_

Shall the following resolution be adopted to wit:

RESOLVED THAT THE BOARD OF EDUCATION OF THE SCHENEVUS CENTRAL SCHOOL DISTRICT IS HEREBY AUTHORIZED TO UNDERTAKE THE ACQUISITION OF ONE (1) 65-PASSENGER SCHOOL BUS AT AN ESTIMATED MAXIMUM COST OF \$121,000.00 AND TWO (2) 7-PASSENGER VEHICLES AT AN ESTIMATED MAXIMUM COST OF \$30,000 EACH, ALL AT AN ESTIMATED MAXIMUM AGGREGATE COST OF \$181,000.00, LESS TRADE-IN VALUE, IF ANY, AND THAT SUCH COSTS, OR SO MUCH THEREOF AS MAY BE NECESSARY, SHALL BE RAISED BY THE LEVY OF A TAX TO BE COLLECTED IN ANNUAL INSTALLMENTS; AND, IN ANTICIPATION OF SUCH TAX, DEBT OBLIGATIONS OF THE SCHOOL DISTRICT AS MAY BE NECESSARY NOT TO EXCEED \$181,000 SHALL BE ISSUED, OR THE SCHOOL DISTRICT MAY ENTER INTO AN INSTALLMENT PURCHASE CONTRACT IF THE BOARD OF EDUCATION DETERMINES THAT IT IS IN THE BEST INTEREST OF THE SCHOOL DISTRICT TO FINANCE THE PURCHASE IN THAT METHOD.

- 2. At such meeting taxes to be levied by installments will be proposed for authorized indebtedness providing for payment of the acquisition of school buses at an estimated maximum aggregate cost of not to exceed \$181,000. Such taxes shall be levied upon all the taxable property of the District, shall be levied in annual installments and shall be of such amounts and levied in such years as may be determined by the Board of Education.

- 3. The District Clerk or the Clerk’s designee is hereby directed to add the above to the notice of the annual meeting of the School District.

- 4. This resolution shall take effect immediately upon its adoption.

- 3. BE IT RESOLVED BY THE BOARD OF EDUCATION AS FOLLOWS:

- 1. The following notice shall be added to the notice of annual meeting and election:

AND NOTICE IS ALSO GIVEN that the following proposition will be submitted for voter approval at such time:

PROPOSITION #\_\_

Shall the following resolution be adopted to wit:

RESOLVED, THAT PURSUANT TO EDUCATION LAW, SECTION 259, THE BOARD OF EDUCATION OF THE SCHENEVUS CENTRAL SCHOOL DISTRICT IS AUTHORIZED TO LEVY AND COLLECT AN ANNUAL TAX, YEAR AFTER YEAR, SEPARATE AND APART FROM THE ANNUAL SCHOOL DISTRICT BUDGET, IN THE AMOUNT OF \$25,000, (AN INCREASE OF \$7500 TO THE CURRENT TAX LEVY) WHICH SHALL BE PAID TO THE WORCESTER FREE LIBRARY FOR THE SUPPORT AND MAINTENANCE OF THE LIBRARY; WITH THIS APPROVED AMOUNT TO THE ANNUAL APPROPRIATION UNTIL THEREAFTER MODIFIED BY A FUTURE VOTE OF THE ELECTORS OF THE SCHENEVUS CENTRAL SCHOOL DISTRICT.

2. At such meeting taxes to be levied by installments will be proposed for authorized indebtedness providing for payment of the acquisition of school buses at an estimated maximum aggregate cost of not to exceed \$181,000. Such taxes shall be levied upon all the taxable property of the District, shall be levied in annual installments and shall be of such amounts and levied in such years as may be determined by the Board of Education.
3. The District Clerk or the Clerk's designee is hereby directed to add the above to the notice of the annual meeting of the School District.

4. This resolution shall take effect immediately upon its adoption.

4. RESOLVED, that the Board of Education of the Schenevus Central School District does hereby authorize the Superintendent on April 22, 2020 to cast one vote on the Otsego Northern Catskills BOCES Administrative Budget as presented for the 2020-2021 school year and cast three votes for the BOCES Board of Education members.

5. Approve the Bonadio Group for an audit engagement prior to the end of 2020 school year.

**Motion: Jay Deitchman; second, Liz Reed, vote 4-0**

### **Personnel Items:**

On the recommendation of the superintendent, RESOLVED that the Board of Education approve the following:

1. Appoint Jannett Peeters to the position of Long Term Substitute Teacher Aide effective on February 24, 2020 at the contractual base rate for the remainder of the 2019-2020 school year.
2. Appoint James Gaske to the position of Boys Assistant Varsity Baseball Coach for the 2019-2020 Spring Sports Season starting on March 9, 2020 at the Modified Boys Baseball Coach base rate.
3. Appoint Ashley Warren to the position of Assistant Track Coach for the 2019-2020 Spring Sports Season starting on March 9, 2020 at the contractual base rate.
4. Appoint Allyson Hares to the position of Long Term Substitute Spanish Teacher effective March 9, 2020 for the remainder of the 2019-2020 school year at the prorated contractual rate.
5. BE IT RESOLVED, that the Board of Education of the Schenevus Central School District, upon the recommendation of the Superintendent of Schools, does hereby appoint Steve Hornung to a three (3) year probationary position as a Social Studies teacher in the Social Studies tenure area, effective September 16, 2019 through June 30, 2022. This appointment shall reflect credit for Mr. Hornung serving in a long-term substitute position as Social Studies teacher from September 16, 2019 through June 30, 2020 and shall supersede the appointment of September 17, 2019, appointing Mr. Hornung to a substitute position through June 30, 2020. Mr. Hornung holds a Permanent certification as a Social Studies teacher.
6. BE IT RESOLVED, that the Board of Education of the Schenevus Central School District, upon the recommendation of the Superintendent of Schools, does hereby appoint Terry Korba to a three (3) year probationary position as a Guidance Counselor

in the School Counselor tenure area, effective November 4, 2019 through November 3, 2022. This appointment shall reflect credit for Ms. Korba serving in a term appointment as a Guidance Counselor, from November 4, 2019 through June 30, 2020 and shall supersede the appointment of November 12, 2019, appointing Ms. Korba to a term appointment through June 30, 2020. Ms. Korba holds a permanent certification as a School Counselor.

7. RESOLVED, that the Board of Education amend Superintendent Carlin's contract as per agreed terms for an updated contract with an end date of June 30, 2024.
8. BE IT RESOLVED approve Worcester's employee, Eric Hayley, as a Schenevus Bus driver if needed for sporting events.

**Motion: Jay Deitchman; second, Stacie Haynes, vote 4-0**

**PUBLIC COMMENT**

NONE

Jay Deitchman made a motion at 8:15 p.m. to move to the Executive session to discuss personnel and the tenure of a staff member. Second, Stacie Haynes; vote 4-0.

The Board returned to regular session at 10:19 p.m.

Having no further business before the Board, Jay Deitchman made a motion to adjourn at 10:20 p.m. second, Stacie Haynes; vote 4-0.

Respectfully Submitted



Nicole Couse, District Clerk