

**SCHENEVUS CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**

**Minutes for Special Meeting of the Board of Education
Thursday, March 26, 2020
7:30 a.m.**

The Board logged onto Facebook Live to conduct this virtual meeting in a public manner due to the Governor's order on COVID-19 Social Distancing.

Board President, Kelly Gallagher, called the Board of Education meeting to order at 7:40 a.m..

Members present: Kelly Gallagher, Stacie Haynes, Jay Deitchman

Members absent: Liz Reed

Also present: Theresa Carlin, Superintendent
Nicole Couse, District Clerk

REPORTS

Superintendent Carlin reviewed the NYS General Municipal Law #92 regarding the COVID-19 pandemic re: continuation of payment of public funds to District employees during this time of mandated closure. She named the following staff as essential employees: Superintendent, Theresa Carlin; District Clerk, Nicole Couse; Deputy Treasurer, Deb Geci; Principal, Kimberly Matthews; Secretary, Theresa Mellor; Special Ed. Director, Pam McGovern; and Tom Hunt, who is performing the daily walkthrough of the buildings.

Under Governor Cuomo's executive order, we are scheduled to reopen April 1st to maintain a school year of 170 days. Superintendent Carlin recommends closing April 1-3 and to return after April vacation.

Our teachers are providing continued instruction to students by incorporating packets of assignments, e-mail and live virtual classroom instruction for those who have internet service. Counselors will continue to offer sessions via Zoom.

Treasurer, Greg Beall, recommends the District open a Teachers' Retirement (TRS) Reserve.

It is recommended we appoint James Bilik as hearing officer for a pending due process hearing.

The Schenevus Merger Study Committee will include: 5 community members, 2 teachers, 2 support staff members and 1 administrator.

Update on how to conduct the School Budget Vote is currently unknown but there are a couple of options that have been circulating such as continuing with the vote on May 19th as scheduled, Absentee ballots to all community members or a Board decision to pass with 50% at cap or 60% for above cap. This will also extend all current board seats for one additional year term. No final decision has been made by the Governor at this time.

NEW BUSINESS

Business Items:

Upon recommendation of the Superintendent, the Board of Education approve the following:

1. Recommendation to Board of Education at Schenevus Central School District to establish new cash reserves;

Be It Resolved that the Board of Education of the Schenevus Central School District accepts the recommendation of Greg Beall, Treasurer that Schenevus Central School District establish the following new cash reserves:

Teacher's Retirement (TRS) Reserve

Retirement Contribution Reserve Sub-Fund Resolution

WHEREAS, the Schenevus School District participates in the New York State Teachers' Retirement System ("TRS"); and

WHEREAS, on March 26th, the Board of Education of the Schenevus Central School District by resolution established a Retirement Contribution Reserve Fund known as the TEACHERS RETIREMENT SYSTEM RESERVE FUND pursuant to Section 6-r of the General Municipal Law; and

WHEREAS, the Board of Education has determined it is also appropriate to establish a sub-fund within said Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Schenevus School District, pursuant to Section 6-r of the General Municipal Law, as follows:

1. The Board hereby establishes a sub-fund within the RETIREMENT RESERVE FUND to be known as the Schenevus Central School District Retirement Contribution Reserve Sub-Fund;
2. The source of funds for this Reserve Sub-Fund shall be:
 - a. such amounts as may be provided therefore by budgetary appropriation or raised by tax therefore;
 - b. such revenues as are not required by law to be paid into any other fund or account;
 - c. such other funds as may be legally appropriated; and
 - d. notwithstanding any law to the contrary, such amounts as may be transferred from a reserve fund established pursuant to Section 6-c, 6-d, 6-e, 6-f or 6-g of Article 2 of the General Municipal Law, comprised of moneys raised from the same tax base as the moneys in the retirement contribution reserve fund, or a reserve fund established pursuant to Education Law Section 3651, provided that any such transfer shall only be made by Board resolution adopted after a public hearing held on at least 15 days prior notice published in at least one newspaper having general circulation in the District.
3. By resolution, the Board of Education may authorize expenditures from this Reserve Sub-Fund. Except as otherwise provided by law, moneys in this Reserve Sub-Fund may only be appropriated to finance retirement contributions to the New York State Teachers' Retirement System, and/or to offset all or a portion of the amount deducted from the moneys apportioned to the District from the State for the support of schools pursuant to Section 521 of the Education Law.

4. No member of the Board of Education or employee of the District shall:
 - a. authorize a withdrawal from this Reserve Sub-Fund for any purpose except as provided in Section 6-r of the General Municipal Law; or
 - b. expend any money withdrawn from this Reserve Sub-Fund for a purpose other than as provided in Section 6-r of the General Municipal Law.

5. The monies contributed annually to the Reserve Sub-Fund shall not exceed 2% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year.

6. The balance of the Reserve Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year.

7. The monies in this Reserve Sub-Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board of Education or its authorized designee may invest the monies in this Reserve Sub-Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of this Reserve Sub-Fund.

8. The chief fiscal officer shall account for this Reserve Sub-Fund separate and apart from all other funds of the District. Such accounting shall show: the source, date and amount of each sum paid into the sub-fund; the interest earned by such sub-fund; capital gains or losses resulting from the sale of investments of this sub-fund; the order, purpose thereof, date and amount of each payment from this sub-fund; the assets of the sub-fund, indicating cash balance and a schedule of investments. The chief fiscal officer, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of this sub-fund to the Board of Education.

9. This Resolution shall take effect immediately.

2. The Board of Education having been informed that it may designate one or more of its members to appoint an impartial Hearing Officer in regard to a pending request for a hearing, and having been further advised of the short time periods for appointing a Hearing Officer and for initiating a hearing,

Upon motion by _____, seconded by _____, it is hereby

RESOLVED that the Board President shall be designated to appoint a Hearing Officer subject to ratification by the Board.

3. A request for an impartial hearing having been made, and the Board President having appointed James Bilik in accordance with Board policy who was the next available person from the District's rotational hearing officer list,
4. Approve the 2020-2021 ONC BOCES Budget

Motion: Stacie Haynes; second, Jay Deitchman, vote 3-0

Personnel Items:

Upon recommendation of the Superintendent, the Board of Education approve the following:

1. RESOLVED, The Board of Education acting pursuant to the authority granted by New York General Municipal Law §92, grants to any school district employee idled by the COVID-19 school closure paid leave, without deduction from accruals, for all and any days the employee is directed by the District from reporting to their work location. This resolution does not restrict the District from requiring any employee to work regular and/or modified work schedules,

from requiring any employee to work from home, and/or from requiring any employee to work via an on-line, electronic, distance learning or other such platform. The leave granted by the action of the Board of Education shall sunset on the earlier of April 1, 2020 or the discontinuation of the Executive Order issued by the Governor, numbered 202.4, or as further modified by the Board of Education.

Motion: Jay Deitchman; second, Stacie Haynes, vote 3-0

Future of Schenevus Items:

Upon recommendation of the Superintendent, the Board of Education approve the following:

1. Approve the Schenevus Merger Study Committee members,
 - a. Community Members
 1. Sandra Salisbury
 2. Kathryn Fredette
 3. Jennifer Andrews
 4. Alyssa Oliveri
 5. Robert Huntington
 - b. Teachers
 1. Christine Gollin
 2. Rebecca Lampron
 - c. Support Staff
 1. Theresa Mellor
 2. Miranda Morell
 - d. Administration
 1. Kimberly Matthews

Motion: Jay Deitchman; second, Stacie Haynes, vote 3-0

Having no further business before the Board, Stacie Haynes made a motion to adjourn at 8:14 a.m. second, Jay Deitchman; vote 3-0.

Respectfully Submitted



Nicole Couse, District Clerk