

**SCHENEVUS CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION**

**Agenda for Regular Meeting of the Board of Education Meeting  
Tuesday, December 15, 2020  
6:30 p.m.**

This meeting was conducted via Zoom

Board President, Stacie Haynes, called the Board of Education meeting to order at 6:03 p.m.

Members present: Stacie Haynes, Jay Deitchman, Liz Reed, Tom Snyder, Tim Walke

Members absent: NONE

Also present: Theresa Carlin, Superintendent  
Nicole Couse, District Clerk  
Kimberly Matthews, District Administrator  
Greg Beall, Treasurer  
Deb Geci, Deputy Treasurer

**APPROVE MINUTES**

Upon recommendation of the Superintendent, RESOLVED that the Board of Education approve the November 10, 2020 Board of Education Meeting Minutes.

**Motion: Jay Deitchman; second, Tim Walke, vote 5-0**

**PUBLIC COMMENT**

**None at this time.**

**REPORTS**

Kimberly Matthews, Building Admin, reported that the Elementary Dragon Fest ceremonies continue to be virtual with videos created by Ashley Warren. Additional student recognition ceremonies (ie: the Smart Cookie Ceremony) have been conducted for smaller groups for Middle School and High School students. Students of the Quarter were announced; seniors were guests for coffee and donuts served before school. The 9-12 Principal's Luncheon was also a big success and students expressed their appreciation of all of them. Students who are "virtual" will receive their recognition in the mail.

The Discipline Committee met with student members of the committee (2 students each from grades 9-12). Student participation enhances communication between staff and students and provides additional perspective to the committee. Dr. Jay Deitchman expressed his interest in hearing from the students on this committee.

The Board has been asked to consider approving a new club, G.S.A. The Gay Straight Alliance is a nation-wide organization. Some advisors have expressed interest and would like to initiate confidential meetings beginning in January for the 2021-22 school year. Certain budgetary items (ie: stipends and fund raising activities) would have to be considered before approval.

Deb Geci, Deputy Treasurer, and Greg Beall, Treasurer, reviewed their reports which were emailed to Board members prior to this meeting. These reports included revenue and expenditures for the month of October.

Local school taxes have been received; most were paid early this year. Only 23% is to be reimbursed by the County; Star payments are expected in January. The Board is requested to grant further approval for NYLYF as in Business Item #3 below.

Theresa Carlin, Superintendent, reported that the new website will be launched within the week. This will be a new format with some necessary changes to be ADA compliant.

Regarding the Merger Study, Ms. Carlin spoke with Christina Conklin. The review is in progress; both Districts will be notified when it is complete. The WCS and SCS Boards of Education will meet January 5 to review and discuss the final report. A joint Newsletter was mailed in December and we will continue to keep the public informed as we move forward with panel discussions or question and answer sessions with Superintendents. The Boards of Education will vote in June. Ms. Carlin has invited newly elected State Senator, Peter Oberacker, to discuss how he may help us at the State level.

Due to our most recent positive COVID-19 case, all 9-12th graders are virtual until 12/23; approximately 10 staff and 30 students are under quarantine. Mrs. Mellor has been working diligently to arrange substitute coverage as needed in PK - Gr. 8 to continue facilitating in person classes. Our Holiday Luncheon is scheduled for Monday, Dec. 21.

Ms. Carlin has contracted Dr. Richard Timbs, President and CEO of R.G. Timbs Advisory Group, Inc., to review our current financial situation. Mr. Timbs is a former District Superintendent of the Erie 2- Chautauqua -Cattaraugus BOCES and Executive Director of the Statewide School Finance Consortium. Deb Geci has assisted by gathering all necessary information; Dr. Timbs plans to present at the next Board meeting. The Board plans another Board Workshop with Jason Andrews during the Holiday Vacation.

## **APPROVE OCTOBER 2020 TREASURER'S REPORTS**

**Motion: Jay Deitchman; second, Liz Reed, vote 5-0**

## **REVIEW**

### **Operations & Finance**

The Board reviewed Student Accounts for October and November 2020.

Board members have received an invitation from the Catskill Area School Study Council, the School Boards Institute, and Board Officers Academy to participate in a virtual training session, Thursday, January 14, 2021 from 8:00 a.m. - 1:00 p.m. The topic: Effective Leadership for Successful Governance. The theme: A vision for Leadership in a Changing World.

## **OLD BUSINESS**

NONE

## **NEW BUSINESS**

### **Business Items:**

On the recommendation of the superintendent, RESOLVED that the Board of Education approve the following:

1. Special Education program service recommendations from the Committee on Special Education.
2. 2020-2021 Statement of Unpaid School Tax Warrant
3. RESOLUTION OF THE BOARD OF Schenevus Central School District, NEW YORK

WHEREAS, the undersigned, being a majority of the Board of the Schenevus Central School District (the "Board"), hereby adopt, and by executed counterpart, approve, as of the 15 day of December, 2020, the following actions and resolutions:

WHEREAS, the Schenevus Central School District (municipality/school district) is a Participant in the New York Liquid Asset Fund ("NYLAF"), as defined in a Municipal Cooperation Agreement, as amended and restated as of August 1, 2019 (the "Agreement"); and

WHEREAS, the Governing Board of NYLAF (the "Governing Board") wishes to amend the definition of Investment Consultant and Marketing Agreement to be PMA Asset Management, LLC and PMA Securities, LLC, respectively;

WHEREAS, the Governing Board has adopted a resolution on November 19, 2020 to effect such change and seeks approval of each Participant;

WHEREAS, pursuant to Section 13.1 of the Agreement, each Participant has 60 days from the date of the adoption of the Governing Board's resolution authorizing the

proposed change by the Governing Board to approve the proposed amendment; and

WHEREAS, (A) a Participant shall be deemed to have given notice of approval of the proposed amendment if it has there to fore delivered to the Governing Board an executed counterpart of the proposed amendment and a certificate, in a form acceptable to the Governing Board, to the effect that: (i) such Participant has held any necessary public hearings, conducted any necessary referenda and obtained any necessary consents of governmental agencies; (ii) the proposed amendment has been approved by a majority vote of the voting strength of such Participant's governing body; and (iii) such Participant has satisfied any other requirements applicable to its making contracts; or (B) a Participant shall be deemed to have given notice pursuant to the provisions of Section 7.2 hereof of its intent to withdraw from the Agreement;

NOW, THEREFORE, BE IT:

RESOLVED, that the Board approves the following:

(a) the Definitions set forth in Article I of the Agreement shall be amended as follows: "Investment Consultant" means PMA Asset Management, LLC, or such other Person who shall be acceptable to the Governing Board. "Marketing Agent" means PMA Securities LLC, or any other Person or Persons appointed or employed or contracted by the Governing Board pursuant to Sections 4.2 and 10.2 hereof. "Services and Marketing Agreement" means any agreement entered into with respect to any of the Portfolios by the Governing Board with the Marketing Agent pursuant to this Agreement in connection with the execution of securities transactions and the delivery of securities.

(b) any other references in the Agreement to RBC Global Asset Management (U.S.), Inc. (RBC GAM-US) or RBC Capital Markets, LLC in the Agreement now be amended to read "PMA Asset Management, LLC" or PMA Securities LLC."

RESOLVED, that (i) no other public hearing, necessary referenda or governmental consents are necessary for the Board to approve the amendment set forth above and there are no additional requirements of the Board in connection with such approval and (ii) the Board has satisfied all other requirements applicable to its making contracts in connection with its role as Participant.

RESOLVED, that adoption of this resolution by the Board and its certification by the Clerk shall serve as (i) evidence of the approval of the amendment by majority of the Board, (ii) the executed counterpart of the proposed amendment, and (iii) the certificate required by Section 13.1(c) of the Agreement, and shall constitute Participant approval of the amendment requested by the Governing Board;

#### 4. Public Officers Law Section 18 Resolution

WHEREAS, the Schenevus Central School District Board of Education ("Board") desires to protect its employees and board members, as defined in the New York State Public Officers Law Section 18, to the fullest extent possible; and

WHEREAS, Section 18 of the New York State Public Officers Law allows the Board to provide for the defense and indemnification of said employees and board members, pursuant to the terms of that section; and

WHEREAS, it is the intent of the Board to provide such defense and indemnification, to supplement any other defense or indemnification protection conferred by other laws, rules or regulations;

BE IT RESOLVED that the Board of Education hereby adopts all the protections of Section 18 of the New York State Public Officers Law for its employees and board members, as defined therein, subject to the procedural requirements of that section.

BE IT FURTHER RESOLVED that the benefits provided pursuant to Section 18 of the

New York State Public Officers Law shall supplement and be available in addition to defense or indemnification protection conferred by other enactments.

**Motion: Jay Deitchman; second, Tom Snyder, vote 5-0**

**Personnel Items:**

On the recommendation of the superintendent, RESOLVED that the Board of Education approve the following:

1. Appoint Jennifer Andrews to the position of Substitute Teacher at the non-certified rate and Substitute Teacher Aide at the contractual rate starting on 11/18/2020.
2. Appoint Jessica Barrett to the position of School Nurse at the contractual rate effective 11/23/20.
3. Appoint Douglas Knox to the position of Substitute Teacher at the non-certified rate, Substitute Teacher Aide at the contractual rate and Substitute Cleaner at the contractual rate starting on 12/14/2020
4. Appoint Wayne Carvin to the position of volunteer in the kitchen and Substitute Food Service Worker at the contractual rate as well as Freshman Class Co- Advisor at the contractual rate starting on 12/16/2020
5. Appoint Keri Martindale to the position of Substitute Teacher at the non-certified rate, Substitute Teacher Aide at the contractual rate and Substitute Bus Monitor at the contractual rate starting on 11/18/2020.
6. For the 20-21 contract year, due to COVID-19, all 12-month employees **may** roll-over any amount of remaining vacation days in their vacation day bank as of 6/30/21, to the 2021-2022 contract year to be combined with vacation days received on 7/1/21. This is voluntary for all 12-month employees. They may also choose to follow the current provisions in their individual contract based on vacation day roll-over and buyout.
7. Appoint Thomas Odell to the position of Long Term Substitute, Music Teacher, effective 12/7/2020 through 6/30/2020 at the contractual rate of B step 1.
8. Amend the October 13, 2020 appointment of Sue Binney to the position of long term substitute to now conclude on 12/4/2020.
9. Appoint Liam Matthews to the position of Substitute Teacher at the non-certified rate and Substitute Teacher Aide at the contractual rate starting on 12/11/2020.
10. Appoint Christopher Kenny to the position of Substitute Teacher at the non-certified rate and Substitute Teacher Aide at the contractual rate starting on 12/14/2020.
11. Appoint Jillian Cannistra to the position of Substitute Teacher at the non-certified rate and Substitute Teacher Aide at the contractual rate starting on 12/16/2020.

**Motion: Tom Snyder; second, Tim Walke, vote 5-0**

**Administrative Items:**

On the recommendation of the superintendent, RESOLVED that the Board of Education approve the following:

1. Approve the second reading of the following updated policies:  
8410 - Student Transportation  
8411-R - Student Transportation Regulation
2. Approve the first reading of policy # 1925 - INTERPRETERS FOR HEARING-IMPAIRED PARENTS/GUARDIANS

**Motion: Jay Deitchman; second, Tom Snyder, vote 5-0**

**PUBLIC COMMENT**

AJ Hamill inquired as to whether or not a member of the community is present at Committee on Special Education meetings. He further offered his services to be present at these meetings. Board President, Stacie Haynes, responded that Mrs. Matthews, Director of Special Education, will be in contact with A J to discuss this information.

AJ also asked about the possibility of initiating a School-Town based organization to assist members of the communities in our District in “sprucing up” their properties if the numbers of COVID cases are low in the upcoming year? Six to eight years ago, in the Town of Maryland, we did have one that was created by former Town Supervisor, Peter Oberackers. And, seven years ago (two years after Mr. Oberacker became County Representative, it was abolished due to lack of interest. President Stacie Haynes responded that this is something the Board will take into consideration and will discuss further.

## **BOARD INFORMATION**

President Stacie Haynes asked the Board if they wanted to continue to review “Blueprint for Better School Board Operations” they received from a Board retreat. The Board agreed to review sections 7-13 to discuss highlights at the January 12, 2021 BOE Meeting. The goal is to see what can be done to facilitate sharing information within the community as well as other entities.

Jay Deitchman made a motion at 8:02 p.m. to move to executive session to discuss a personnel matter. Kimberly Matthews was invited to join. Second, Tom Snyder; vote 5-0.

The Board returned to regular session at 9:15 p.m.

Having no further business before the Board, Jay Deitchman made a motion to adjourn at 9:17 p.m. second, Tim Walke; vote 5-0.

Respectfully Submitted

A handwritten signature in cursive script, appearing to read "Nicole Couse".

Nicole Couse, District Clerk