

**SCHENEVUS CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**

**Agenda for Regular Meeting of the Board of Education
Tuesday, May 19, 2020
5:00 p.m.**

Please click the link below to join the webinar: (NOW EXPIRED)
<https://E2CCB-GST.zoom.us/j/96233974861?pwd=Lyt5YXlwN28yaW9HdklmbVhpUIg4UT09>
Password: Schenevus

The Board conducted a zoom webinar virtual meeting in a public manner due to the Governor's order on COVID-19 Social Distancing.

Board President, Kelly Gallagher, called the Board of Education meeting to order at 5:02 p.m.

Members present: Kelly Gallagher, Stacie Haynes, Jay Deitchman, Liz Reed

Members absent: NONE

Also present: Theresa Carlin, Superintendent
Nicole Couse, District Clerk
Greg Beall, Treasurer
Deb Geci, Deputy Treasurer
Pam Barber, Director of Special Education

APPROVE MINUTES

Upon recommendation of the Superintendent, RESOLVED that the Board of Education approve the March 10, 2020 Board of Education Meeting Minutes and the March 26, 2020 Special Board of Education Minutes

Motion: Liz Reed; second, Jay Deitchman vote 3-0

REPORTS

Greg Beall, District Treasurer, reported that there were no cuts in State aid for the current year and it appears we will be ending the year in the positive. Superintendent Carlin stated that she believes we should have approximately \$50-\$60,000 left for a fund balance at the end of this year.

Theresa Carlin, Superintendent reported some updates: ,

- Grading - All ONC BOCES districts have agreed to adopt a Pass/Fail grading system for the fourth marking period. We realize each student's situation is unique, so as long as students are communicating with their teacher in some way and completing work, they should receive a pass grade. There is no real way of assigning a number grade according to the executive order from the Governor except for students taking college courses. All students will also receive an effort grade which is decided by the teacher. Students will end the year with the Pass/Fail for the year and an average of marking periods one - three. If a student was not passing prior to the closure but was within points of the passing grade, the teacher will determine if that student put forth excellent effort during the fourth quarter, to earn a passing final grade.
- Graduation - We have tentatively reserved Borst Field on June 27 (our original graduation date) and July 17th, depending on when the governor will allow for gatherings. The senior class agreed to an outdoor ceremony to meet social distancing guidelines. We are not sure when the Governor will declare the schools to be open. Thanks to Ms. Jen Pier, our school is planning to surprise seniors and to recognize their achievements. We are working with the Town to make this happen, however not all of the materials have arrived at this time. The Supporters of Schenevus are also

making plans, however the company from which they ordered printed with incorrect school colors, so we are waiting for the corrected order to be shipped. We are also recognizing one senior a day on the Schenevus C.S. Facebook page. Mrs. Korba is organizing this project, the "Daily Senior Showcase".

- Health Insurance - After giving the required one year notice, we are leaving the NY-44 Health Insurance program on June 30, 2020. Coverage under this program became cost prohibitive. Members of CSEA and non union employees have agreed to change to a high deductible plan with lower premiums. Members of NYSUT are given the choice to go with the high deductible plan or a platinum plan. These changes will save the district money.

Summer Feeding Program - We have been using grant money to purchase food during the COVID-19 crisis. All children age 0-18 are eligible. Parents contact the school each Friday and food packages, containing five breakfasts and five lunches per child, are delivered to the end of their driveways every Monday. We must follow guidelines on the amount and types of food allowed. We have the option to continue this program during the summer months however, even though there is no cost for the food, we will need to pay employees who come in to prep and package the food as these employees will be paid only through June 30 of this school year. We are able to accept help from interested volunteers when available. We can also ask 12 month employees, paid while working during the summer, to assist with the program.

- Agenda Items - We are asking for approval for lease to own servers from BOCES strictly for our new camera system. Phase 1 will be completed by June 30th and Phase 2 starts on July 1 of this year. This will conclude the update of all internal cameras from analog cameras to digital cameras which is 100% aided. Phase 3, to update all external cameras, will begin on July 1, 2021. The only cost to the district is approximately \$1,700 per year for 4 years for the server which is 70% aidable through BOCES. We are also asking for approval of a settlement on a Due Process agreement and approval of dates for the 2020-21 Board of Ed. meetings. We are asking the Board to appoint Superintendent Carlin to the position of Data Privacy Officer. Beginning July 1, there will be policies such as the ED 2-D Rights and Parent Bill of Rights which are also to be approved tonight. The Data Privacy Officer will perform background checks on vendors from whom we purchase directly. If we purchase through BOCES, it is BOCES responsibility to do the background checks.
- Superintendent Carlin continued with a presentation on the 20-21 School Budget which the board is being asked to adopt during tonight's meeting. (Attached Powerpoint)

APPROVE FEBRUARY 2020 TREASURER'S REPORTS

APPROVE MARCH 2020 TREASURER'S REPORTS

Motion: Jay Deitchman; second, Stacie Haynes, vote 4-0

REVIEW

The Board reviewed the Student Accounts for February and March 2020

NEW BUSINESS

Business Items:

On the recommendation of the superintendent, RESOLVED that the Board of Education approve the following:

1. *Removed from Consent Agenda*
2. Adopt the new updated 2019-2020 budget calendar
3. Special education program service recommendations from the Committee on Special Education.
4. Approve the transfer of funds from the student account of class of 2018 and 2019 in the amount of 748.53 into the account for the Student Council. (view transfer within the March 2020 report)
5. RESOLVED, that the District Clerk shall, in the meantime, defer initial publication (or any further publication, to the extent possible) of the District's annual vote notice until such

time as a date for the District's annual vote has been established pursuant to the Order (or has otherwise been established by law), and then proceed to implement such publication arrangements as may be directed, without further action of the Board being necessary; and be it further RESOLVED, that this resolution shall take effect immediately. Dated: _____, 2020

6. RESOLUTION COMMITTING TO THE PURCHASE OF INSTRUCTIONAL TECHNOLOGY EQUIPMENT FOR THE SCHENEVUS CENTRAL DISTRICT FROM THE ONC BOCES WHEREAS, the Schenevus Central School District requires additional Instructional Technology software and hardware beyond that which they currently own or is available to it and, WHEREAS, the Schenevus Central School District wishes to spread the cost of purchasing said equipment over several years with a multi-year installment purchase contract, NOW THEREFORE, the Otsego Northern Catskills BOCES is hereby authorized to expend annually, on behalf of the Schenevus Central School District, funds to acquire the equipment as follows:
Equipment (All Prices are estimated based on current NYS Contract and vendor pricing)

Quantity	Description	Unit Cost	Total Cost
1	Server, NVR4, Education Series, 96TB, RAID6	\$ 20,355.00	\$ 20,355.00
	Power supply, assorted server parts and tech services	\$ 2,084.38	\$ 2,084.38
	Windows 2019 Server licensing - 1 user CAL academic	\$ 10.51	\$ 52.55
	Adaptive Defense 360 License 1 year	\$ 67.51	\$ 67.51
	Windows 2019 Server licensing - 16 core licenses	\$ 311.94	\$ 311.94
	Estimated Cost of Equipment		\$ 22,871.38
	Estimated Interest 0.671% (Estimate based on a 4 Year Lease)		\$ 242.86
	Estimated Total Cost of Equipment		\$ 23,114.24

Annual payments (estimated) will be made in the following amounts to ONC BOCES;

2020-2021 School Year = \$ 5,778.56
 2021-2022 School Year = \$ 5,778.56
 2022-2023 School Year = \$ 5,778.56
 2024 -2025 School Year = \$ 5,778.56

Estimated Total Payments (Including Interest) = \$23,114.24

7. Approve the following prize/scholarship checks to be voided

Check Date	Check Num	Vendor	Amount	Type	Cleared	Voided
06/23/2017	000803	002990	75.00	C	//	//
06/11/2018	000889	003108	5.00	C	//	//
06/20/2018	000895	003122	25.00	C	//	//
06/22/2018	000912	002965	25.00	C	//	//
06/22/2018	000929	002952	25.00	C	//	//
06/22/2018	000930	002952	25.00	C	//	//

The checks were issued almost two years ago and a minimum of three written notifications have been mailed, with no response.

8. The Board of Education having been informed that it may designate one or more of its members to appoint an impartial Hearing Officer in regard to a pending request for a hearing, and having been further advised of the short time periods for appointing a Hearing Officer and for initiating a hearing,
 9. A request for an impartial hearing having been made, and the Board President having appointed James Bilik in accordance with Board policy who was the next available person from the District's rotational hearing officer list,

10. RESOLUTION OF BOARD OF EDUCATION for COOPERATIVE PURCHASING during the SCHOOL YEAR 2020-2021

WHEREAS, The Cooperative Purchasing Service is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

WHEREAS, The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The Central School named below wishes to appoint the Delaware-Chenango-Madison- Otsego BOCES to advertise for bid, accept, tabulate bids and award bids on their behalf; therefore BE IT RESOLVED, That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Central School listed below authorizes the Delaware- Chenango-Madison-Otsego BOCES to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Central School listed below agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the BOCES Board; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

11. RESOLUTION OF BOARD OF EDUCATION for GENERIC during the SCHOOL YEAR 2020-2021

WHEREAS, It is a plan of a number of public school districts in the Delaware-Chenango-Madison- Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

WHEREAS, The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The Central School named below wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and providing the information to their Board of Education who will make the awards; therefore

BE IT RESOLVED, That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications and,

BE IT FURTHER RESOLVED, That the Board of Education of the Central School listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned items, and, BE IT FURTHER RESOLVED, That the Board of Education of the Central School listed below agrees to (1) abide by majority decisions of the participating districts on quality standards; (2) that it will award contracts based on information provided from the bid; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

12. RESOLUTION OF BOARD OF EDUCATION for FOOD and CAFETERIA SUPPLIES during the SCHOOL YEAR 2020-2021

WHEREAS, It is a plan of a number of public school districts in the Delaware-Chenango-Madison- Otsego BOCES Area in New York, to bid jointly Cafeteria supplies including but not limited to food and paper items, and

WHEREAS, The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The Central School named below wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and awarding bids and reporting the results to the schools; therefore;

BE IT RESOLVED, That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Central School listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and, BE IT FURTHER RESOLVED, That the Board of Education of the Central School listed below agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; (3) that it will award contracts according to the recommendations of the committee; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

13. Adopt the 2020-2021 Board of Education Meeting Dates

14. Accept the settlement agreement that was a result of a due process hearing.

Motion: Jay Deitchman; second, Stacie Haynes, vote 4-0

On the recommendation of the superintendent, RESOLVED that the Board of Education approve the following:

1. Adopt the 2020-2021 Schenevus Central School District Budget at a 2.91% tax increase (at cap). Total Budget of \$9,463,099

Members of the Board of Education stated that they struggled with making this decision. Going out at cap was not their original choice. But with the current situation where a second vote is not an option, if the budget (at a higher tax rate) was voted down, we would then be forced to adopt a contingent budget. This would be a worse outcome for the students because we would have to cut all non-mandated classes and extracurricular activities, including sports. With many community members losing their jobs due to layoffs or furlow, that would put the community in a worse situation than they are currently experiencing and the Board does not want this to happen.. The Board believes this is the best option for students and the community.

Motion: Jay Deitchman; second, Liz Reed, vote 4-0

Personnel Items:

On the recommendation of the superintendent, RESOLVED that the Board of Education approve the following:

1. Appoint the following as poll inspectors for the 20-21 budget vote: Theresa Mellor, Matt Gregory, Kathleen Bentley, Jackie Gleason.
2. Appoint the Board Clerk, Nicole Couse, as clerk for the school budget and board election vote.
3. RESOLVED, The Board of Education acting pursuant to the authority granted by New York

General Municipal Law §92, grants to any school district employee idled by the COVID-19 school closure paid leave, without deduction from accruals, for all and any days the employee is directed by the District from reporting to their work location. This resolution does not restrict the District from requiring any employee to work regular and/or modified work schedules, from requiring any employee to work from home, and/or from requiring any employee to work via an on-line, electronic, distance learning or other such platform. The leave granted by the action of the Board of Education shall sunset on the earlier of the last day of the Executive Order issued by the Governor, numbered 202.4, or as further modified by the Board of Education.

4. Accept the resignation, with regret, of Alma Prior from the position of Elementary Special Education Teacher effective 5/31/2020.
5. Appoint Theresa Carlin to the position of Data Privacy Officer as of April 20, 2020
6. Approve the Principal Secretary Contract for the period of July 1, 2020 through June 30, 2023
7. Approve the amended contracts for,
 - i. Nicole Couse, Superintendent Secretary/District Clerk
 - ii. Deb Geci, Deputy Treasurer
8. Accept the resignation of Rebecca Whiteman from the position of School Nurse as of June 30, 2020.

Motion: Jay Deitchman; second, Stacie Haynes, vote 4-0

Administrative Items:

On the recommendation of the superintendent, RESOLVED that the Board of Education approve the following:

1. Approve first reading of policy 6230.1; Use of Department of Education Grant Funds During the Extraordinary Circumstances (COVID 19)
2. Approve first reading of policy 8635; Information and Data Privacy, Security, Breach and Notification
3. Approve first reading of policy 8635-E; Parents' Bill of Rights for Student Data Privacy and Security
4. Approve first reading of policy 5605; Voter Registration for Students

Motion: Jay Deitchman; second, Liz Reed, vote 4-0

On the recommendation of the superintendent, RESOLVED that the Board of Education approve the following:

1. Adopt policy numbers 6230.1, 8635, 8635-E, and 5605 by waiving the second reading.

Motion: Jay Deitchman; second, Liz Reed, vote 4-0

Superintendent Carlin reminded everyone that the Budget Hearing, scheduled for Tuesday, May 26, will be open for public comment.

Having no further business before the Board, Jay Deitchman made a motion to adjourn at 6:58 p.m. second, Stacie Haynes; vote 4-0.

Respectfully Submitted



Nicole Couse, District Clerk