

**SCHENEVUS CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION**

**Minutes for Regular Meeting of the Board of Education Immediately following the  
Organizational Meeting  
Tuesday, July 14, 2020**

**APPROVE MINUTES**

Upon recommendation of the Superintendent, RESOLVED that the Board of Education approve the Minutes of the June 16, 2020 Board of Education Meeting.

**Motion: Jay Deitchman; second, Liz Reed, vote 5-0**

**REPORTS**

Kimberly Matthews presented the Administrator Report on continuing communication among all committees to include Early Literacy Committee, Discipline Committee, and Social and Emotional Committee, for reopening and reorganizing policies and procedures within the school building. She has scheduled a DASA training for students to be respectful and responsible. It was suggested to do a webinar or share videos to help parents with this understanding of what the students are learning from this training. The committees have also discussed a new way of conducting student recognition ceremonies and procedures for those to be recognized.

Deb Geci, Deputy Treasurer, presented the Treasurer's Report with a review and explanation of the report format and content. Ms. Geci was asked to supply a revenue status report with future reports. She extended an open invitation to any Board members who would like to meet with her for more information or clarification.

Theresa Carlin, Superintendent, reported on the plans for reopening school which were developed by a committee composed of staff and administrators, based on staff suggestions, parent surveys, a compilation of ideas ie: moving to one platform, parent contact, expectations, no access to lockers and how to make adjustments for improvement. The committee suggested looking into a A-L, M-Z hybrid, every-other-day model to keep siblings together on the home days. The plan is to be submitted to the State on July 31st.

The next merger study meeting, July 27, will be held at Worcester C.S. beginning with a tour of the facility. Please review the merger website for more information and further resources. Next meeting will be August 10 at Schenevus C.S. and will begin with a tour.

This agenda includes a request for approval of a new Math teacher; the reappointment of Greg Beall as our District Treasurer at a yearly salary of \$6,000 to be deposited directly into his retirement account; approval of all Fall and Spring coaches as there is discussion of moving spring sports to the fall due to COVID regulations.

The school nurse position is still vacant. Ms. Carlin discussed Board options of waiting to fill this vacancy until a final decision is made regarding reopening school with students present in the building vs. virtual instruction. An early hire may result in paying a staff member who may not be needed. However, if the Board waits too long to make this decision, and students return to the building, we may be unable to have a nurse in time for an in-house start of the school year. The Board agreed to begin the search, but to hold off as long as feasibly possible to fill the position.

Superintendent Carlin is proposing to change the District calendar to schedule Commencement on a Friday night; rain date for Saturday. The Board was in favor of this change and expressed their satisfaction with the ceremony provided for the Class of 2020.

Ms. Carlin announced the local Food Bank will sponsor two distributions, open to both communities, the first at 10:00 a.m. July 24 at Worcester C.S. and the second at 10:00 a.m. August 28 at Schenevus C.S. Staff members from both schools are asked to volunteer their services.

**APPROVE MAY 2020 TREASURER’S REPORTS**

Upon recommendation of the Superintendent, RESOLVED that the Board of Education approved the May 2020 Treasurer’s Report and the following budget transfers.

**Motion: Jay Deitchman; second, Tom Snyder, vote 5-0**

**REVIEW**

**Operations & Finance**

The Board reviewed the Student Accounts for May 2020.

The Board reviewed an Update to the Building Use Application to include COVID-19 and a decision to continue to charge for outside organizations.

**Teaching & Learning**

The Board reviewed the Schenevus CSD and Worcester CSD Reorganization Annexation Timeline “Tentative” for planning purposes only.

Date-2020	Topic	Location
June 15	Organization, Overview, and Enrollment Projections	Schenevus
July 27	Instructional/Extracurricular Program	Worcester
August 10	Facilities/Transportation	Schenevus
September 14	Staffing	Worcester
October 19	Finances	Schenevus
November 16	Review Findings and Recommendations/React to Draft Final Report	Worcester
December 14	If Necessary	Schenevus

**Correspondence**

Board members were given the opportunity to sign up for “Best Practices for Creating a Comforting School Environment” scheduled for August 4, 5.

**NEW BUSINESS**

**Business Items:**

Upon recommendation of the Superintendent, the Board of Education approve the following:

1. Special education program service recommendations from the Committee on Special Education.
2. The Board of Education having been informed that it may designate one or more of its members to appoint an impartial Hearing Officer in regard to a pending request for a hearing, and having been further advised of the short time periods for appointing a Hearing Officer and for initiating a hearing,
3. A request for an impartial hearing having been made, and the Board President having appointed Robert Briglio in accordance with Board policy who was the next available person from the District’s rotational hearing officer list.
4. BE IT RESOLVED BY THE BOARD OF EDUCATION AS FOLLOWS:
  1. A special meeting of the qualified voters of the Schenevus Central School District shall be held at the Schenevus Central School on Monday, August 31, 2020, between the hours of 12:00 Noon and 9:00 PM, for the purpose of voting on the proposition described in the notice of special meeting hereinafter set forth.

2. Said special meeting shall be called by giving the following notice thereof:  
 NOTICE OF SPECIAL MEETING OF THE QUALIFIED VOTERS OF  
 SCHENEVUS CENTRAL SCHOOL DISTRICT

NOTICE IS HEREBY GIVEN that a special meeting of the qualified voters of the Schenevus Central School District shall be held at the Schenevus Central School on Monday, August 31, 2020, between the hours of 12:00 Noon and 9:00 PM. The following proposition will be submitted for voter approval at said meeting:

PROPOSITION

Shall the following resolution be adopted to wit:

RESOLVED THAT THE BOARD OF EDUCATION OF THE SCHENEVUS CENTRAL SCHOOL DISTRICT IS HEREBY AUTHORIZED TO UNDERTAKE THE ACQUISITION OF ONE (1) 65-PASSENGER SCHOOL BUS, AT AN ESTIMATED MAXIMUM COST OF \$121,000 AND TWO (2) 7-PASSENGER VEHICLES AT AN ESTIMATED MAXIMUM COST OF \$30,000 EACH, ALL AT AN ESTIMATED MAXIMUM AGGREGATE COST OF \$181,000, LESS TRADE-IN VALUE, IF ANY, AND THAT SUCH SUM OR SO MUCH THEREOF AS MAY BE NECESSARY, SHALL BE RAISED BY THE LEVY OF A TAX TO BE COLLECTED IN ANNUAL INSTALLMENTS, WITH SUCH TAX TO BE PARTIALLY OFFSET BY STATE AID AVAILABLE THEREFOR; AND, IN ANTICIPATION OF SUCH TAX, DEBT OBLIGATIONS OF THE SCHOOL DISTRICT AS MAY BE NECESSARY NOT TO EXCEED SUCH ESTIMATED MAXIMUM AGGREGATE COST SHALL BE ISSUED, OR THE SCHOOL DISTRICT MAY ENTER INTO AN INSTALLMENT PURCHASE CONTRACT IF THE BOARD OF EDUCATION DETERMINES THAT IT IS IN THE BEST INTEREST OF THE SCHOOL DISTRICT TO FINANCE THE PURCHASE IN THAT METHOD.

AND NOTICE IS ALSO GIVEN that applications for absentee ballots to vote on the proposition may be applied for at the office of the School District Clerk. Any such application must be received by the District Clerk at least seven days before the date of the aforesaid Special District meeting if the ballot is to be mailed to the voter, or the day before such Special District meeting if the ballot is to be delivered personally to the voter. A list of all persons to whom absentee ballots shall have been issued shall be available for public inspection in the office of the District Clerk during regular office hours on each of the five days prior to the day of the vote (excluding Saturday and Sunday). An absentee ballot must reach the office of the District Clerk not later than 5:00 p.m. on the day of such Special District meeting.

5. Approve the Special Meeting Notice to be published to the public 45 days prior to the Special Meeting Vote held on Monday, August 31, 2020.
6. Award Solid Waste Disposal Bid to Casella Waste Management at \$2,589.00
7. Amend the date for 2021 graduation to Friday, June 25, 2021 at 7:00 pm.
8. Award Ice Cream bid to Hershey Creamery Co. for the 2020-2021 school year.
9. Removed from vote until after the executive session due to personnel.

**Motion: Jay Deitchman; second, Tim Walke, vote 5-0**

**Personnel Items:**

Upon recommendation of the Superintendent, the Board of Education approve the following:

1. **WHEREAS**, the Board and Superintendent have conferred and agreed to appoint the Treasurer at its Regularly Scheduled Board meeting for the 2020-2021 School year, held on July 14, 2020 and approved the employment agreement as follows:
  - The **BOARD** shall establish a tax deferred annuity account for the benefit of the Treasurer and shall contribute \$3,000.00, during the month of November 2020, and shall contribute \$3,000.00, during the month of April 2021 as a non-elective direct employer contribution, without a cash option. For each subsequent year, during the month of September, the Board's non-elective direct employer contribution amount shall be increased by two thousand dollars over the amount contributed the prior year, not to exceed legal limits.
  - Mr. Beall will conduct the job duties of Treasurer on a part time basis for the 2020-2021 school year. His work hours will be flexible as needed to assist the Deputy Treasurer.

- This agreement may be terminated by either party with 30-days written notice. If the agreement is terminated part way through the school year, compensation will be pro-rated.
2. Upon the recommendation of the Superintendent it is RESOLVED, the tenure area of Kimberly Matthews currently serving in the tenure area of K-12 Principal shall be changed to the tenure area of District Administrator in order to better describe the diverse duties and responsibilities performed by Ms. Matthews, one of only two certified administrators serving as such in the District. This is a change of title only and does not require a new probationary appointment. The current probationary appointment will end on June 30, 2023.
  3. Appoint Abby Antalek to a 4 year probationary period, Math Teacher position effective 9/1/2020 at a SUT contractual rate for Bachelor's Step 1.
  4. 2020-2021 Extra Curricular Club/Classroom Advisors (see attached) per contract.
  5. Appoint Natasha Rifenburg to the position of CSE Confidential Secretary effective 7/16/2020 per contract and approve the contract of CSE Secretary effective 7/16/2020-6/30/2023.
  6. Appoint the following Coaches for the Fall Sports season.
    - a. TBD for Varsity Boys Soccer
    - b. TBD for Modified Boys Soccer
    - c. Steve Hornung for Varsity Girls Soccer
    - d. Katie Darling for Modified Girls Soccer
    - e. TBD for Cross Country
  7. Appoint the following Coaches for the Spring Sports season.
    - a. George Nebesnik for Varsity Baseball
    - b. Ron Spranger for Varsity Softball
    - c. Katie Darling for Track
    - d. TBD for Asst. Track
    - e. TBD for modified softball
    - f. TBD for modified baseball

**Motion: Jay Deitchman; second, Tim Walkey, vote 5-0**

Jay Deitchman made a motion at 8:43 p.m. to move to Executive session to discuss Business Item number 9 and personnel. Second, Tim Walke; vote 5-0.

The Board returned to regular session at 9:33 p.m. to continue the vote on the Business item they previously tabled.

9. Accept the settlement agreement that was a result of a Due Process hearing.

**Motion: Liz Reed; second, Jay Deitchman, vote 5-0**

Having no further business before the Board, Jay Deitchman made a motion to adjourn at 9:35 p.m. second, Tim Walke; vote 5-0.

Respectfully Submitted



Nicole Couse, District Clerk